



**Unlimited Potential**  
community services

*Unlimited Potential Community Services empowers individuals and families to reach their full potential and enhance community well-being.*

## **“FULL TIME (CONTRACT) EDUCATION ASSISTANT” – STONY PLAIN, AB**

Unlimited Potential Community Services (UP) is a non-profit charitable society that has been providing quality support and treatment since 1987. Our goal is to restore stability and hope in the lives of children, youth, adults, and families so they can achieve personal independence and family unity. UP believes cultural tradition is an important part of mental wellness, so we incorporate the culture and traditions of our clients wherever possible. UP invites applicants who are passionate about providing quality support to our clients through a culturally sensitive approach and helping us to work together towards our goal to support each child and family to reach their full potential.

**Program/Position overview:** The UP School Jurisdiction, a small, private school authority, is funded by Alberta Education and adheres to the Alberta Education K – 12 Program of Studies. Our students have special education and programming needs, many with emotional, behavioral and/or psychiatric challenges. All students have Individual Program Plans. We are looking for an Education Assistant who has behavior management skills and is able to handle challenging situations. Classrooms are limited to 6-10 students.

**The ideal candidate will possess:**

- Passion for working with students;
- Demonstrated training and extensive behaviour management experience working with children with autism;
- Understanding of current and emerging issues of importance to Indigenous people and communities;
- Good understanding of health issues affecting youth and adults, such as FASD, drug and alcohol addictions, intergenerational trauma, mental health, suicide and other mental and behavioural issues;
- Good understanding of cultural differences and how they impact treatment approaches for children and youth;
- Good verbal and written communication skills, interpersonal skills and a strong affinity to a team approach;
- Able to handle stressful situations in a non-confrontational, problem solving manner is required;
- Be results oriented, a team player and positive role model for others.

**Qualifications/Experience:** Certificate/diploma as an Education Assistant or in Human Services and 1 – 2 years of experience working with children with special needs is desired.

**Other requirements:** A current, clear Police Information Check, Intervention Record Check (dated within last 6 months), valid Alberta driver's license, and current drivers abstract (less than 6 demerits).

**Salary & Benefits:** Salary commensurate with education and experience. *We also provide full-time employees with a 100% employer paid health benefits package (which includes vision, dental and prescription drug coverage, massage therapy, etc.) a 100% employer paid RRSP equaling 3% of annual salary, and a flexible schedule. We also offer free courses and workshops in-house for all of our employees.*

**Closing Date:** Fri, March 1<sup>st</sup> 2019

Our values are *integrity, respect, excellence, humility* and *relationships*. If you meet the entrance criteria, hold similar values and are looking to join a dynamic team that works hard to empower and support children, youth and families, please submit your resume and cover letter to Human Resources at [opportunities@upcs.org](mailto:opportunities@upcs.org)

*UP is an equal opportunity employer and is committed to building a safe, inclusive environment for people of all cultures and backgrounds; all qualified candidates are encouraged to apply.*

*We thank all applicants for their interest; however, only those applicants under consideration will be contacted.*