



**Alberta Association of Services  
For Children and Families**

**The Organization:**

The AASCF represents and provides services to member agencies with the goal to improve agency capacity in the delivery of quality services to children and families in Alberta.

**The Role:**

The Executive Director will display flexibility and independence to meet responsibilities related to Leadership in a Provincial Association, Member Relations, Communications and Public Relations, and Fund Development and Financial Management. The Association Office is located in Edmonton. Regular travel within Alberta is required.

**Qualifications:**

- Significant experience in the child and family service sector
- Skills in the areas of: strategic and operational planning, human resources and financial management
- Strong community and government relations experience with the ability to develop effective working relationships with government bodies, human service agencies, and the broader community.
- A self starter who connects well with people through effective verbal and written communication mediums
- Understands the current issues and trends relating to children, youth and families in Alberta.
- Reliable vehicle; current driver's license
- A post secondary education in business or social sciences, combined with a minimum of 5 years of progressive management experience.

**Application Process:**

Please email your resume to: Patty Kilgallon  
President  
AASCF  
Box 130, Suite 945, Phipps McKinnon Building  
Edmonton, AB T5J 3G2  
Email: [aascf@aascf.com](mailto:aascf@aascf.com)  
Fax: (780) 428-3844

The position will remain open until a suitable candidate is found. We thank all applicants for their interest however only those selected for an interview will be notified.