

Position Available:

Friends and Mentors Facilitator

Friends and Mentors is a volunteer based program that focuses on providing emotional support to teen parents (moms and dads) by linking them to a positive role model. Community volunteers are matched with a teen mom or dad to provide personal support and linkages to the community.

Responsibilities:

- Recruit, screen and provide orientation and training to volunteer mentors.
- Conduct assessment meetings with teen parents interested in establishing a relationship with a volunteer mentor.
- Facilitate the matching process between the teen parent and mentor.
- Support and monitor the client-mentor relationship.
- Plan and facilitate group events for clients and volunteer mentors.
- Participate in program enhancement and development.
- Use HOMES database, maintain files and complete required reporting.

Qualifications:

- Degree/diploma in Volunteer Management and/or the Human Services field.
- Ability to develop positive, effective, professional rapport and relationships with volunteers and members of the community.
- Minimum two years experience working directly with volunteers in a community based setting.
- Understanding of the needs and issues related to teen pregnancy and parenting.
- Ability to work flexible hours.
- Comfortable using computers and databases.
- Valid Drivers License, own vehicle, good driving record.

This is a permanent 4 day per week (30 hours/week) position that will commence once a suitable candidate is found. Hours of work are flexible to best meet the needs of clients.

To Apply:

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